

THE HALMOS COLLEGE OF ARTS AND SCIENCES AT NOVA SOUTHEASTERN UNIVERSITY AND
MD ANDERSON CANCER CENTER, HOUSTON, TEXAS
SUMMER 2024 BIOLOGY STUDENT INTERNSHIP PROGRAM APPLICATION

THIS FORM MUST BE NEATLY TYPED. (DO NOT TYPE ON THE REVERSE SIDE OF ANY FORMS). **Note: Save this Word document to your computer first and then complete it. ALL FINAL APPLICATION MATERIALS (ELECTRONIC COPIES) MUST BE RECEIVED NO LATER THAN November 03, 2023!**

Submit ALL MATERIALS to: Aarti Raja, Ph.D.; Office: Parker 125; TEL: (954) 262-7975; Email: araja@nova.edu

SECTION I: DESCRIPTION OF PROGRAM

The Halmos College of Arts and Sciences at Nova Southeastern University provides foundational study in core and emerging disciplines and technologies to prepare students for graduate and professional study, career development, and responsible citizenship. The College highly values our partnerships with the basic science/clinical researchers of MD Anderson Cancer Center.

At the MD Anderson Cancer Center, students are matched with a mentor from MD Anderson's research or clinical faculty. Participants work alongside the mentor in a lab or clinic on projects designed by the faculty to reflect current research. Workshops and lectures provide opportunities to connect with faculty, residents, postdoctoral and clinical fellows, and other participants. Through the program, students assess goals related to careers in oncology research and patient care. The program culminates with a symposium in which participants present talks and posters on their research projects to peers and faculty.

The **Biology Student Internship Program** is a unique collaboration between NSU and the MD Anderson Cancer Center, which allows for intercampus and institutional interaction in multiple medical disciplines whereby young scientists gain exposure, direction, and guidance during their developing career paths. The benefits of this program are as follows:

- To foster intercampus and inter-institutional collaborative relationships on both a national and international level
- To educate and train young scientists.
- To produce outcomes that will allow for successful acquisition of extramural support.

This collaborative venture with our partners will contribute to the leadership of all institutions in basic science and medical education and help to meet the needs of our national community through basic science and academic training, high-quality collaborative relationships and gaining the interest and exposure from future basic scientists/clinicians and the community.

Participant Eligibility. Any individual desiring to participate must have a JUNIOR or SENIOR ranking and be a returning registered student for Fall 2023. Other criteria include: an overall GPA of 3.0 and a GPA of 3.0 in basic sciences. Candidates must submit an application inclusive of a written statement discussing the reason(s) why participation is desired, and an Official University Transcript of Grades or equivalent Capp report. Three letters of recommendation must also be included: 2 from the basic science faculty, and 1 other. All application materials must be received by the Biology Student Internship Program Committee (BSIPC) no later than **November 03, 2023. The timeline follows below.**

Timeline Summary

Thursday September 21, 2023	Summer 2024 Application Process Begins
Friday, November 03, 2023	Summer 2024 Application Deadline
November 03-November 10, 2023	BSIPC reviews applications and qualifies applicants for an interview
Nov 13-Nov 21, 2023	BSIPC interviews the qualified candidates and selects up to four finalists
November 27, 2023	The BSIPC committee will present proposed recommendations to the Dean and to the biology department chair and await confirmation
December 4, 2023	The confirmed Awardees and the alternates will be informed of their selection by the BSIPC.
December 11, 2023	Awardees deadline to notify the BSIPC in writing accepting their internship program by signing a contract.

Monday, January 8, 2024	Awardees begin preparation training for their internship by the committee members.
Wednesday April 15, 2024	Awardees must satisfactorily complete all requirements including travel documents in preparation for the summer internship.
May end, 2024	Summer Internship begins. Student interns communicate regularly with their NSU faculty mentor
Friday, ~August 16, 2024	Summer Internships End (unless extended 1-2 additional week(s)
August end, 2024	Summer Interns complete all requirements and turn in assignments for grading to their NSU Faculty Mentor
Fall, 2024	Summer Interns do presentations of their summer internship experience to students, faculty and staff

BSIPC Role. The Biology Student Internship Program Committee (BSIPC) will qualify and rank candidates and select those who will be granted a face-to-face interview by the committee. Following the BSIPC interviews, up to eight finalists will be identified. Additional interviews of the finalists by the respective partner institutions either by phone or face-to-face may also take place.

Length & Location of Internship. There are up to **two ten-week internship positions available for summer 2024** (~June 3-August 9, 2024) at the MD Anderson Cancer Center. In the event that the original internship Awardees to the internship, declines their internship or during their BIOL 4950 course changes his or her mind, one of the alternates may be selected to replace that Awardee.

Program Outline.

- A. MD Anderson Cancer Center.** The purpose of the Program is for students to gain experience in various research techniques. Activities during this program will include performing molecular biological experiments and possible animal studies, conduct molecular biology and model organism experiments, western blot and northern blot, operate laboratory apparatus and equipment, analyze experiments and tissue culture techniques. The intern’s primary responsibility includes conducting research on challenging basic research and clinical projects. Students learn lab safety practices and techniques for gathering, analyzing and presenting scientific data.
- B. Course Credit.** Awardees of internships will be required to **register for a total of 3 credits of BIOL 4950 (Internship in Biology) at Nova Southeastern University during winter 2024.** A\The awardee must maintain a “daily journal”; write a summary paper and turn in all required assignments **by August 2024.** The paper will be critically reviewed and commented on by the supervisors at NSU and graded by their assigned NSU Faculty Mentor for a final assignment of course grade.

The Awardee shall be required to give a presentation of their internship/research experience to faculty and students at Nova Southeastern University upon their return to campus in the fall of 2024.

Check below Your Choice Of program for The Summer 2024 Biology Student Internship Program

MD Anderson Cancer Center

SECTION II: PERSONAL IDENTIFICATION INFORMATION

Prefix: Mr.
 Mrs.
 Ms.
 Miss.

Please, attach your photograph here (required).



Name: _____
(last) (first) (middle)

Address: _____
(number) (street)

(city) (state) (zip code)

Date of Birth: _____ Age: _____

Telephone: _____ Telephone: _____
(primary) (area code) (number) (cell) (area code) (number)

Email: _____

NSU Student N#: _____
(Required)

SECTION III: DEMOGRAPHIC INFORMATION

This information is kept for statistical reporting and possible reporting in compliance with the EEO/AAA requirements. Your responses are voluntary, and your cooperation in providing this information is appreciated.

Race/Ethnicity: (Please choose the category that best describes you).

American Indian or Alaska Native (People having origins in any of the original peoples of North and South America, including Central America, and who maintain tribal affiliation or community attachment.)

Policy No. or Group I.D. No. _____

Address: _____

Telephone: _____
(area code) (number)

By placing an "X" in the box at the right, you certify that your medical (i.e., health) insurance coverage is current. My Coverage is Current.

This information will be kept confidential and only released to medical personnel who would treat you if injured during this program.

SECTION VII: CERTIFICATION OF TETANUS VACCINATION

By placing your signature in the space provided below, you certify that your tetanus vaccination/booster is current, and that if injured during the course of dissection requiring tetanus booster, you, and/or, your insurance carrier will cover the cost of said treatment.

Signature: _____

SECTION VIII: EDUCATION

Please, begin with baccalaureate or other initial professional education, such as nursing, and include postdoctoral training (most recent first). [This information is required.]

INSTITUTION AND LOCATION	DEGREE (if applicable)	YEAR(s)	FIELD OF STUDY & GPA

A. Awards and Honors. List in reverse chronological order previous positions, any honors, certifications, awards, recognitions, or memberships.

B. Selected publications, abstracts and/or presentations (most recent first). Do not include publications submitted or in preparation.

C. Unique Experiences that you feel make you qualified for this program.

D. What is your Major and what are the upper level BIOL classes you have taken thus far?

E. Have you ever spent time abroad in another culture? Explain.

SECTION IX: EMPLOYMENT HISTORY

Please, list most recent first.

INSTITUTION AND LOCATION	POSITION <i>(title)</i>	YEAR(s)	RESPONSIBILITIES

Address: _____
(number) (street)

(city) (state) (zip code)

Telephone: _____
(area code) (number)

Additional 1:

Prefix: Dr. Mr. Mrs. Ms. Miss.

Name: _____
(last) (first) (middle)

Title: _____ Relationship: _____

Address: _____
(number) (street)

(city) (state) (zip code)

Telephone: _____
(area code) (number)

Additional 2:

Prefix: Dr. Mr. Mrs. Ms. Miss.

Name: _____
(last) (first) (middle)

Title: _____ Relationship: _____

Address: _____
(number) (street)

(city) (state) (zip code)

Telephone: _____
(area code) (number)

SECTION XI: PERSONAL STATEMENT

In no more than 500 words, discuss your reasons for participation in the Biology Student Internship Program.
[Required. This can be attached separately.]

SECTION XII: CHECK-OFF LIST

- GPA requirement met.
- Transcript (OFFICIAL NEEDED)
- 3 letters of recommendation
- Photograph
- Proof of medical insurance
- Personal statement
- Completion of all pertinent sections

SECTION XIII: FINAL ATTESTATION STATEMENT

By placing your signature in the space provided below, you certify that all of the information you provided is true and accurate, that you will abide by the Student Handbook and Student Code of Conduct, and that you will be registered for classes for the Fall 2024 semester.

Signature

Date

END OF FORM